



**VENDOR APPLICATION**  
**BLUES & BREWS: SATURDAY, JULY 11, 2009**  
**AND**  
**BREWGRASS: SATURDAY, AUGUST 8, 2009**  
**12PM-10PM**

Please Print or Type

**EVENT ATTENDING:**

**BLUES & BREWS ON SATURDAY, JULY 11** \_\_\_\_\_

**BREWGRASS ON SATURDAY, AUGUST 8** \_\_\_\_\_

**BOTH EVENTS** \_\_\_\_\_

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Primary Contact \_\_\_\_\_ On Site Contact \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Day Phone \_\_\_\_\_ Evening \_\_\_\_\_

Fax \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

Web Site \_\_\_\_\_

Names of others  
operating your booth \_\_\_\_\_

Describe all items you intend to sell:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Vendor Categories/ Fees\*:

- \_\_\_\_\_ Food/Restaurant Vendor one event (\$300)
- \_\_\_\_\_ Food/Restaurant Vendor both events (\$550)
- \_\_\_\_\_ Other - one event (\$195)
- \_\_\_\_\_ Other - both events (\$325)
- \_\_\_\_\_ OSPSA Member (\$125 per event)
  
- \_\_\_\_\_ Electricity (\$25)

How much space will you need?

(Please include length of truck or trailer if it must be near you) \_\_\_\_\_

Will you need electricity?    Yes \_\_\_\_\_                      No \_\_\_\_\_

\* Above Fees are based on a 10x10 tent space; larger tents will incur increased pricing.

Special Requirements?

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Vendor applications will be reviewed, based on need and appropriateness, and applicant advised of acceptance into the Festival. **OSPSA SummerFest Committee and the Event Coordinator reserve the exclusive to sell water.** Vendors may sell other beverages but not water. The OSPSA Committee and the Event Coordinator reserve the right to refuse applicants.

**Festival Attendance**

If you cannot attend the Festival, you must contact the event coordinator no less than 14 days prior to the event. After less than 14 days prior to the event NO REFUNDS will be issued.

**Festival Day Arrival/Departure Procedure**

Vendors will be assigned a check in time and must arrive in their designated time frame. Vendors who do not arrive at their designated time will not be allowed to participate. Vendors must remain open until the close of Festival at 10:00pm. The Event Coordinator will check vendors in and assign space. Please advise the Event Coordinator of any special parking requirements; otherwise, all vehicles must be off the street by 10:30am.

**Festival Fee**

All Vendors must pay a flat fee of \$300 (\$550) for food/restaurant vendor booths or \$195 (\$325) for all other booths. A special rate of \$125 is offered for members of the Old South Pearl Street Merchants Association only. An additional fee of \$25 is required for electricity. Vendors retain all profits they receive day of the event.

**Space Clean Up**

Vendors must maintain their spaces in a clean and sanitary condition remove all waste before leaving the Festival. Please have a separate container for any food trimmings. No grease, cooking oils or leftover food will be dumped in the trashcans – see Event Coordinator for dumpster locations or carry these items out with you. On site trash receptacles are for customer use only. Vendors may request permission from the Event Coordinator or designee to use customer receptacles at the end of the Festival day if space permits.

**Licensing and Permits**

Vendors are required to comply with City and County of Denver and State of Colorado policies; all taxes, licenses, permits and liability/product insurance are the responsibility of the Vendor.

All Vendors are required to have a State of Colorado Sales Tax License, visit [www.denvergov.org](http://www.denvergov.org) for more information. Vendors selling food on site are required to go through a menu review with the **Denver Health Department** (if you have a temporary restaurant permit from another City and County you are required to receive a permit from the City and County of Denver) in advance of attendance at SummerFest, contact Danica at 311 to schedule your menu review or visit [www.denvergov.org](http://www.denvergov.org) for more information. If you will have an open flame at your booth please contact the City of Denver Fire Department for information on receiving an open flame permit. **Vendors are required to have all documentation and permits on site during SumerFest.** It is the sole responsibility of the vendor to comply with special event city policies. Please visit [www.denvergov.org](http://www.denvergov.org) for a complete list of requirements.

All vendors/members must observe the rules and regulations OSPSA SummerFest BrewGrass and Blues & Brews Festivals. All food vendors must meet City and County of Denver Health regulations and fire safety codes.

Vendor acknowledges and understands that OSPSA is providing space only and general publicity about the event, and makes no promises or representations concerning expected sales for profits.

BY SIGNING BELOW, THE VENDOR AND THEIR EMPLOYEE (S) AGREE TO THE POLICIES AND PROCEDURES AS LISTED ABOVE AND AGREE NOT TO HOLD OLD SOUTH PEARL STREET ASSOCIATION, EVENT COORDINATORS AND ANY OF ITS AGENTS LIABLE FOR INJURIES OR LOSSES OR EXPENSES ARISING OUT OF THE PERMITTED ACTIVITY OR ANY ACTIVITY ASSOCIATED WITH THE CONDUCT OF THE APPLICANT'S OPERATION ASSOCIATED WITH THIS EVENT.

Vendor Name (Please print) \_\_\_\_\_ Date \_\_\_\_\_

Vendor Signature \_\_\_\_\_

Business Name \_\_\_\_\_

\*\*\* Please attach copies of Special Events Permits, Fire Permits, State & City Sales Tax Licenses, Food Permits (if needed) and Liability Insurance at this time. Thank you for your participation.

Please keep a copy of this signed agreement for your records and send copy with fee to:

Make checks payable to: Old South Pearl Street Association (OSPSA)  
Nicole Jarman  
970 South Pearl Street  
Denver, CO 80209  
303.734.0718 Phone  
303.733.4552 Fax  
E-mail: Nicole@HobNobEvents.com

Application due by June 1st

We look forward to seeing you soon!